

**Minutes  
March 12 –13, 2002  
OSPI Burien Conference Room  
Olympia, Washington**

**March 12, 2002**

<b>Members Present:</b>	Tom Charouhas, Chair	Elaine Aoki
	Terry Bergeson	Carolyn Bradley
	Carol Coar	Nancy Diaz-Miller
	Ken Evans	Sheila Fox
	Tim Knue	Gary Livingston
	Kathryn Nelson	Helen Nelson-Throssell
	Ron Scutt	Karen Simpson
	Yvonne Ullas	Dennis Sterner

**Members Absent:** Martha Rice

<b>Staff Present:</b>	Jennifer Wallace	Pamela Abbott
	David Anderson	

Chair Charouhas called the meeting to order at 9:05 a.m.

## **AGENDA**

The board reviewed and approved the agenda for both days.

## **MINUTES**

**MOTION:** Moved by Dennis Sterner, seconded by Elaine Aoki to approve the January 2002 minutes. **The motion passed unanimously.**

## **UPDATE ON BASIC SKILLS**

David Anderson provided a PowerPoint presentation on the assessment system for prospective teachers. This presentation may be downloaded at [www.pesb.wa.gov/meetings/march2002/presentations.htm](http://www.pesb.wa.gov/meetings/march2002/presentations.htm)

### **Fairness Review Committee –**

- Made up of Washington Educators.
- Will review all materials focusing on the content of the basic skills test.
- Will make clear what is expected of the test takers so they have an equivalent experience.
- At the end of April, test items will be reviewed one at a time to be sure we are using the appropriate language, items and examples of items that speak to the population of Washington State.

### **Content Advisory committee**

- Will focus on the accuracy of items.
- Will be looking at the validity of the assessment - not only in what we are asking, but the depth of the knowledge.
- **Content review criteria**
  1. Structure of objectives
  2. Objective and descriptive statements

The board must clearly define what the WEST-B is trying to measure and what the standard is to successfully pass. After the test items have been selected, NES will take the tests to the universities and pilot them with people entering or thinking of entering a teacher preparation program. NES will then look at the data and come back to the board and the technical advisory committee with a recommendation on where to set the passing score.

### **Score verification –**

- The multiple-choice test can be rescanned.
- The constructed response test must go through two scorers who must agree. If someone disputes the score, NES can say it has already been read by two then have a chief scorer arbitrate.
- The candidate may pay for a total re-score.
- NES will lay out exactly how the constructed response will be scored by developing a scoring rubric.

### **Piloting of the WEST-B**

- The fairness committee will review test items in late April /early May.
- The bulletin will go out to the universities in mid-May.
- NES is looking for approximately 2000 people to pilot the WEST-B and will be approaching all 22-teacher preparation programs, the community colleges (because they are feeder programs), and the alternative route programs about piloting the different forms of the WEST-B. NES will ask that the programs not exclude those who don't test well from taking the test, as they are an important population to test during the pilot phase.

## BASIC SKILLS EXEMPTION POLICY

David Anderson provided a PowerPoint presentation on the exemption policy. A copy of this presentation can be downloaded at:

[www.pesb.wa.gov/meetings/march2002/presentations.htm](http://www.pesb.wa.gov/meetings/march2002/presentations.htm)

Les McCallum from NES discussed what other states are requiring of out of state teachers. Prior to the next meeting the Technical Advisory Committee will provide a report to the board and answer any questions the members may have about an exemption policy.

## FEE SCHEDULE FOR BASIC SKILLS

**Motion:** Moved by Carolyn Bradley seconded by Nancy Diaz-Miller to accept the fee schedule, recognizing there will be changes. **The motion passed unanimously.**

The following is the fee schedule for the WEST-B:

<b>Registration Fee</b>	<b>\$30</b>
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<b>Test Fees</b>	
Reading Test Fee	\$17
Mathematics <b>Test Fee</b>	\$17
Writing Test Fee	\$17

<b>Service Fees</b>	
Change of Registration	\$15
Score Report Reprint	\$10
Late Registration Fee	\$30
Emergency Registration Fee	\$70
Re-registration by Telephone	\$25
Score Verification for Tests of All Multiple-Choice Items	\$35
Score Verification for Tests with Constructed-Responses	\$50
Disputed Credit Card Charge Fee	\$20
Refund Processing Fee	\$30
File Correction Fee	\$20

## **ESEA**

The board discussed the possibility of paraprofessionals taking the WEST-B as the basic skills test required of all paraprofessionals who do not have an Associate of Arts or Sciences degree. David Anderson informed the board that this may cause some problems with establishing validity and that the Technical Advisory group will be looking at this issue at their next meeting. Lin Douglas from the Office of Superintendent of Public Instruction (OSPI) informed the board that OSPI is also looking at this issue.

## **PROPOSED NEW STANDARDS FOR PREPARATION AND RESIDENCY CERTIFICATION OF PRINCIPALS**

Lin Douglas, OSPI, provided a PowerPoint presentation on the proposed new standards for performance-based leadership standards. This presentation may be downloaded from: [www.pesb.wa.gov/meetings/march2002/presentations.htm](http://www.pesb.wa.gov/meetings/march2002/presentations.htm)

A principal workgroup was convened about a year and a half ago. In June 2001, a leadership summit was convened in Spokane in conjunction with the Washington Association of School Administrators/Association of Washington School Principals conference (WASA/AWSP). Ten principals, 10 teachers and 10 higher education faculty members were invited to attend.

Lin Douglas also provided the comparison chart on the current and proposed principal development process. A copy of this chart can be viewed at [www.pesb.wa.gov/meetings/march2002/presentations.htm](http://www.pesb.wa.gov/meetings/march2002/presentations.htm)

Jennifer Wallace asked the board to discuss what they would like to address in regards to the principalship. The board members discussed new models of school leadership, defining the role of the principalship and alternative routes.

Chair Charouhas asked the principal subcommittee to meet again prior to the next board meeting to clarify what they would like to see the board address in future meetings. He asked that a report be given at the May meeting.

## **REVIEW AND DISCUSSION OF JANUARY PRESENTATION ON THE NEW JERSEY MODEL**

The Route 4 sub-committee met on February 19, 2002 and looked at the New Jersey Model. The subcommittee feels that the PESB could use some of New Jersey's principles in developing a 4<sup>th</sup> alternative route but does not feel the board could adopt the New Jersey model.

Ken Evans reviewed the needs, principles and safeguards unique to Washington State.

Gary Livingston believes a 4<sup>th</sup> route will help serve rural districts that are experiencing shortages due to geographic location. He views Route 4 as an exception; he would support the use of this route in an emergency not as an everyday occurrence.

Dennis Sterner provided comments from members of Washington Association for Colleges of Teacher Education (WACTE). He expressed their concern about closing the achievement gap in minority populations, including higher education in alternative routes and making sure alternative route programs are governed by the same rules as teacher preparation programs.

Board members expressed concern about:

- How to be strategic without excluding higher education in the development
- New roles/responsibilities for Principals
- Special Education certification
- Making sure we “do no harm”
- Positive impact in the classroom
- Candidates not accepting some responsibility for seeking their education

OSPI is in the process of conducting the 2002 supply and demand study. It will validate the high need areas and will disaggregate the numbers by county. OSPI is looking to convene higher education representatives to talk about their plan and solutions to the teacher shortage.

**Motion:** Moved by Ken Evans, seconded by Elaine Aoki that the PESB Alternate Route 4 subcommittee, with the support of the PESB staff and resources, further study and develop policy recommendations with regards to Alternate Route 4. **The motion passed unanimously.**

### ***March 13, 2002***

<b>Members Present:</b>	Tom Charouhas, Chair	Elaine Aoki
	Terry Bergeson	Carolyn Bradley
	Carol Coar	Nancy Diaz-Miller
	Ken Evans	Sheila Fox
	Tim Knue	Kathryn Nelson
	Helen Nelson-Throssell	Ron Scutt
	Karen Simpson	Yvonne Ullas
	Dennis Sterner	

**Members Absent:** Martha Rice

<b>Staff Present:</b>	Jennifer Wallace	Pamela Abbott
	David Anderson	

Chair Charouhas called the meeting to order at 8:30 a.m.

Chair Charouhas reviewed the previous days' work.

## **PUBLIC COMMENT**

Dennis Sterner discussed service credit. A teacher in residence does not receive service credit towards retirement. Dr. Sterner asked staff to look into this issue.

## **EXECUTIVE DIRECTOR REPORT**

### **Discussion of Executive Committee Agenda planning for remainder of the year**

Jennifer Wallace discussed the planning document.

The board discussed the possibility of a Fall Symposium for higher education and policy makers to convene and discuss issues.

### **Budget Update**

Ms. Wallace discussed the Governor's directives regarding travel, equipment purchases and hiring.

### **Classified Employee Membership**

During the Legislative Session, the Public School Employees(PSE) union requested a classified staff person be added to the membership of the PESB. The bill did not pass. Members of the House and Senate Education Committees have asked the PESB to look into this issue. The board does not have the authority to make a decision on membership, but has been asked to express an opinion and will provide one to the education committees as requested.

PSE believes classified staff should have a role on the PESB because the alternative routes may affect paraeducators or classified staff.

The Washington Education Association (WEA) does not agree with this rationale.

A letter will go out to the PSE, WEA, Service Employees International Union (SEIU) and the Washington Federation of Teachers inviting each to join the board at the May meeting. Each will be asked to participate in a panel discussion on this issue.

### **Transition to Teaching**

Proposals for the Transition to Teaching grant are due Friday, March 15, 2002. Volunteer scoring will occur in late March/early April and the announcement of selected partnerships will be made in early April. The next Transition to Teaching RFP will include paraprofessionals.

### **Vacancies**

We have provided a diverse slate for the Governor's approval. We will continue to work with the Governor's office on making appointments to fill our vacancies.

### **Retreat**

The retreat will be held on July 11<sup>th</sup> in conjunction with our July meeting at the Lacey Community Center.

### **Legislative Update**

SHB 2415 and SHB 2414 have passed without opposition. SHB 2414 was a technical fix to the staggering of the terms of board members. SHB 2414 also extends the timeline for when the subject knowledge test will be required for certification. This was done to allow for the board to align with the State Board's adoption of the endorsement competencies.

SHB 2415 allows for ESAs to become principals. The State Board will adopt emergency rules for ESAs to begin Principal preparation programs.

### **Alternative Routes**

Lynn Beck is very surprised with the caliber of applicants to the South Sound Partnership is receiving. All three of the consortiums are looking at additional candidates and funding sources. Puget Sound Educational Service District has had initial conversations with Microsoft and Boeing as possible funding sources.

Ms. Wallace briefly explained the House and Senate budgets.

## **PRESENTATION FROM VENDORS**

### **NES**

Dr. William Gorth discussed the NES Proposal for the subject knowledge test.

- NES will be ready in 2003.
- NES will involve faculty by keeping them informed, involved and participating in the test development.
- Student Participation – possible free registration to encourage students to take the tests.
- Alignment of the tests with the essential academic learning requirements (EALRs) and endorsement competencies is a concern. Existing tests will be somewhat related to the endorsement competencies and EALRs, but will vary.
- 100% customization of the tests – NES is recommending the board focus in on the 10 highest endorsement areas and talk about potentially customizing those 10 tests.

### **Common Features:**

- Up to 40 assessments
- Aligned with the endorsement competencies and EALRs
- Validated for Washington
- Subject knowledge only
- Job analysis for legal defensibility

### **Design:**

- Primarily multiple choice; or
- Constructed response/multiple choice tests

## **OPTION A**

Content advisory committees and fairness committees would review existing tests. This option is very similar to option B.

- First test administration would cost \$25 for the registration fee. Charging a registration fee will encourage people to show up. Offering the first test at a reduced cost may increase the number of people that may take the test.
- A passing score will be set after the first administration and from that time forward the WEST-E will be a normal testing mechanism.
- The highest 10 endorsement areas will go through updates to work on developing 10 new customized tests.

## **OPTION B**

First administration in September 2003, test counts in September 2005.

### **Development**

- Test reviewed by content advisory and fairness committees
- Job analysis

### **Standard setting**

- Preliminary (2003) and final (2005) passing standards.

### **Administration**

- Free initial test
- Washington registration
- Washington score reports
- Teacher preparation programs services and reports

### **Test updating (2003-2005)**

- 10 tests

## **OPTION C - FULLY CUSTOMIZED TESTS**

First administration in September 2005

### **Development**

- Up to 40 custom tests for WEST-E
- Involvement of Washington educators – from design to implementation
- 100% aligned
- Job analysis – 2004

### **Standard setting**

- September 2005



**Administration**

- Free initial tests
- Washington registration
- Washington score reports
- Teacher preparation program services and reports

**Test updating**

- Tests updated on mutually agreed schedule.

**Key to further success and acceptance: Involving teacher preparation programs**

- Faculty workshops
- NES presentations
- Online faculty guide
- Faculty – oriented website.

**WEST-E – Implementation Issues:**

- Field study – very difficult to have students come in to take tests.
- Standard setting – could ramp this score up each year.
- Acceptance of testing program –adopting tests that are not 100% aligned and administering after a year will result in less acceptance than if you allow for more development time and involvement of faculty.

**NES IS READY: A review**

- Up to 40 endorsement assessments;
  - Services available for teacher preparation programs;
  - Tests that contribute to Washington's reform;
  - Tests with meaningful Washington educator involvement;
  - Tests validated with a Washington job analysis;
  - Custom Washington administration components;
  - A WEST-B and WEST-E consistent and coordinated program;
  - Attractive and reasonable test fees;
  - Contractor flexibility and responsiveness; and
  - A testing program that is under the control and ownership of the state of Washington
- NES will try to get a uniform fee across all 40 tests regardless of the option the PESB chooses and how the scoring is done.

**Fee Schedule:**

- \$30 – registration fee
- \$30 – regular administration
- MC -\$50
- MC & CR - \$70

**Other points of interest:**

- If the board would like to see the tests aligned with the EALRs and the Endorsement Competencies, a decision will need to be made as to which will take precedence.
- NES is suggesting that the board make it a requirement that all students in a certification program take the test but not be required to pass until the date established in the new legislation.
- NES believes technical advisory committees strengthen the value of the product and enrich the process and issues that are of particular concern in Washington. In any licensing situation there is potential for litigation. Technical advisory committees act as an independent voice to confirm that what is being done is valid.
- NES owns the test, however any items developed specifically for Washington will be the property of Washington.
- NES will be conducting Faculty Workshops. A series of topics will be identified and discussed. The workshops will be held approximately five times a year throughout the state and each teacher preparation program will have access. NES has offered less formal workshops in other states, but they have decided, based on the higher education concern over these tests in Washington, to use a more formal approach.
- NES is working with 20 testing programs on content knowledge testing.
- Other states can accept these tests as adequate for certification in their state.
- NES has proposed a paper and pencil test because online testing can be very expensive.
- Test-takers will have four hours to complete each test.

**ETS**

Laurie Ingwerson, Regional Director for the Division of Teaching and Learning at ETS.

**OBJECTIVES OF THIS PRESENTATION**

- Understanding PRAXIS II
- PRAXIS “preparedness”
- ETS Mission video
- Answer questions

**Corporate capacity**

- Extensive experience with high stakes, large scale testing programs
- Fifty years of teacher testing experience
- Division focus on supporting learning and advancing the teaching profession
- Available resources to meet Washington’s needs

### **Proposed approach**

- PRAXIS II Subject Assessments – prepared to offer 31 of 33 endorsement tests.
- 6 tests dates per year and 1 special administration in August – Saturdays- room, staff, freedom from noise
- No cost to select tests
- No cost to conduct validation and standard setting
- No cost to maintain or operate

### **Advantages of a National Testing Program**

- No additional costs to Washington
- Comparability of sub-group data
- Multi-State comparability data – 37 states that use ETS – score performance of subgroups
- ETS Resources

### **Advantages of PRAXIS II**

- Available now
- Test reliability established
- Robust test familiarization materials available
- Test information and registration available on the Web
- [www.ets.org/praxis/prxwa.html](http://www.ets.org/praxis/prxwa.html) (sample page)

Washington would be able to nominate people to represent the state on the ongoing test development committee.

### **More PII Advantages**

- PRAXIS tests meet the highest American Psychological Association (APA) standards
- PRAXIS II offered in a variety of assessment formats
- National network of test centers – 20 centers in Washington 2 are currently offering the PRAXIS exam
- Portability of scores
- ETS offers standardized, secure administrations

### **Advantages for PESB**

- No additional state staff needed
  - Coordinated the testing program
  - Facilitate implementation
- ETS trains test center supervisor staff
- Legally defensible tests and adoption processes

### **Advantages for test takers**

- PRAXIS information available now
- Conveniently located test centers
- Portability of scores
- Alternate testing arrangements available
- Fee waivers available

**ETS can communicate by phone, fax, and e-mail 24 hours a day**

**Registration via...**

- Mail/ Internet
- Payment, center assignment, data collection, order test preparation
- Map-directions
- Telephone re-registration

**Test Preparation Materials**

Test at a glance (TAAG) booklets –free, sample items, web, print and scoring rubrics

**Study Guides**

**Test at a Glance (TAAG)**

- Free
- Available now
- Available for every test
- Available in print and electronically

**Study guides**

- 15 praxis II study guides available
- 4 more due out next year
- 

**In addition:**

- PII Professor's guide
- PII test taker guide
- Visit [www.ets.org/store](http://www.ets.org/store)

**Examinee Score Reports**

- Available by phone in 3.5 weeks
- Scores mailed in 4 weeks
- Contain detailed performance
- Qualifying score met/not met status
- Up to 3 free score recipients

**Designated recipient scores contain**

- Student identification information
- Current score
- 10 year highest scores earned
- Met/not met score status (when established)

**Scores to recipients in 5 ways, labels, diskette, paper, Internet and telephone retrieval.**

## **Annual reporting**

- Routine reporting
- Free annual summary report for institutions –individuals are not identified
- Free annual summary reports for the board – Passing rate summary, national data

## **Title II reporting Service**

- Available by request
- ETS believes the board will receive much more reliable data if they wait for data until after the first full year of testing
- All identifiers are removed so reports can be shared
- Offering a mid-year summary report for the first year for states new to the PRAXIS II

In summary PRAXIS II is ready, willing, and able whether testing is needed now or a year from now, to meet Washington's subject assessment testing needs.

- ETS works with National Council for Accreditation of Teacher Education (NCATE) and uses their standards in developing the PRAXIS tests.
- ETS feels that there are 31 tests that would be a fit or match with the EALRs. This was based on the review of the endorsement competencies, which were developed directly from the EALRs. Bilingual and Dance were the endorsement areas where ETS does not have tests available.
- The fee schedule will be based upon the test. Not all tests will have a constructed response section.
- The value of a multiple-choice test is that you have many more items and will obtain sound data. Including constructed response will mean less time and data. However, including constructed response will give you a much more rounded test.
- ETS will ask the state to call together a test selection committee. They will look at a sample and the endorsement competencies and see if that test will help the State to make a decision whether the person should be in a classroom. The panel will select which test to proceed with and validate.
- Faculty will be represented in the test selection and validation process. There is a professor's guide intended to help faculty help students achieve a passing score. Workshops will be held to go over test specifications and familiarize faculty with the test.
- Institutions will receive information to see where there may be holes in their curriculum by category. Once a qualifying score has been established it will be shown in quartiles.
- ETS feels that if the state wants an advisory committee they would be very happy to participate, but feel that they have already gone through this process. ETS has offered to allow the board to create the technical advisory committee and would be happy to participate in any technical advisory committee the board develops and designs.

- ETS will provide name of the person who claims they took their preparation at an institution and then and provide it to that institution to clean up the data.
- Scores may be obtained through the mail in 4 weeks. Scores may also be obtained in as little as 3.5 weeks via the telephone. There is a fee to obtain scores via telephone.
- Testing would occur on the same dates ETS offers the PRAXIS II nationally.
- Computerized testing is not an option at this time.
- The process that ETS used to develop the tests helps to ensure validity.
  - ETS has not lost a challenge yet.
  - ETS will not guarantee that the test will be legally defensible.

There being no further business, the chair called for adjournment at 2:30.